



Calamba Water District

Lakeview Subdivision, Halang, Calamba, Laguna
Tel. Nos. 545-1614; 545-2728; 545-7895; 545-1389; 545-7981; 545-2863
Fax: (049) 545-9752

24/7 Public Service

Project Reference No. CWD 16-2018

May 11, 2018

BEST SOUTHERN GENESIS MOTORS INC.

Maharlika Highway, Brgy, Milagrosa,
Calamba City, Laguna

MITSUBISHI AMCAR AUTOMOTIVE CORP. STA ROSA

Santa Rosa - Tagaytay Rd,
Don Jose, Santa Rosa, Laguna

MITSUBISHI MOTORS

AH26, San Pablo City, Laguna

Dear Sir/Ma'am:

This is an invitation for your participation on our negotiated procurement for the **Supply and Delivery of Service Vehicle (CWD 16-2018)**, deadline of submission and opening of Eligibility Requirements, Financial Proposal and Additional Documentary Requirement will be on **May 17, 2018 @ 09:00a.m.** at the 2nd floor of CWD Warehouse Building Lakeview Subdivision, Halang Calamba City.

All pages of the submitted documents shall be signed by the Bidder or its duly authorized representatives.

You are hereby requested to submit the documents listed below:

1. PhilGEPS Certificate of Registration and Membership
2. Statement of all its ongoing government contract and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid
 - a. At least one (1) ongoing government contract must be supported with notice of award
 - b. At least one (1) private contract must be supported with purchase order
3. Statement of bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid with end user's acceptance of official receipt
4. NFCC computation or Credit Line Certificate supported with 2017 Financial Statement and Balance Sheet
5. Bid Security
6. Technical Specifications, which may included production/delivery schedule, manpower requirements, and/or after sales service/parts, if applicable
7. Omnibus Sworn statement
8. Duly Signed bid Prices (Financial Proposal) in the Bill of Quantities
9. Distributorship License from the Manufacturer or Manufacturer's Certification authorizing Supplier to be distributor of product being offered.



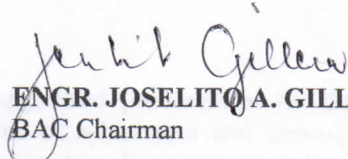
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10. Copy of Attorney's Roll Number who notarized the documents including the address and telephone numbers of Notary Public.
11. Notarized authorization to the Calamba Water District-Bid and Awards Committee, Technical Working Group for the verification of the following at the BIR Office (Regional Office) attached with photocopy of two identification card with signature:
 - a. Latest Income Tax and Business Tax Returns within the last six months preceding the date of bid submission, and
 - b. Payment Confirmation

Very truly yours,


ENGR. JOSELITO A. GILLERA
BAC Chairman

Note:

Kindly refax/re-email this Letter to us by affixing your Company name and address, Signature over printed name and date to the following number and email address: (049) 502-7108 / cwd_bac@yahoo.com. Thank you.

Company Name & Address: _____

E-mail Address: _____

Received by the Bidder: _____

Signature over Printed Name & Date